



Windows 11

MIGRATION CHECKLIST



The following checklist will provide you with the **essential steps of a well-planned migration**, from taking stock of your current environment to verifying that everything runs smoothly once Windows 11 is deployed. By following these guidelines, you can minimize downtime, avoid compatibility setbacks, and ensure that your business is poised to take full advantage of Windows 11's modern features.

**WINDOWS 10
END OF SUPPORT:
OCTOBER 2025**

1. PRELIMINARY ASSESSMENT

- ▶ **Inventory Devices & Software:** Identify which systems meet Windows 11's hardware requirements.
- ▶ **Check Licensing & Subscriptions:** Confirm your organization's licensing covers Windows 11.

2. COMPATIBILITY & TESTING

- ▶ **Hardware Readiness:** Ensure CPUs, TPM chips, and other hardware specs meet Windows 11 guidelines.
- ▶ **Application Validation:** Test all critical business applications for Windows 11 compatibility.

3. BACKUP & DATA PROTECTION

- ▶ **Data Backup:** Perform complete backups of user files and system images.
- ▶ **Recovery Plan:** Document procedures to restore data if needed.

4. DEPLOYMENT STRATEGY

- ▶ **Roll-Out Approach:** Decide on phased versus full-scale deployment.
- ▶ **Pilot Group:** Test Windows 11 with a small group to spot issues early.

5. USER TRAINING & SUPPORT

- ▶ **Feature Familiarization:** Train staff on new interface and features.
- ▶ **Help Desk Preparation:** Ensure support is ready for increased support tickets.

6. POST-MIGRATION VALIDATION

- ▶ **System Performance Review:** Check for driver or performance issues.
- ▶ **Security Updates:** Verify that security patches and policies are updated accordingly.

We would strongly suggest assigning a dedicated project manager to coordinate tasks, track progress, and serve as the central point of communication.

A well-executed migration plan not only ensures a seamless transition but also sets your organization up to take full advantage of Windows 11's advanced security and productivity features.

Looking for help with the migration process? **Contact us** today to get expert guidance and comprehensive support for your upgrade journey. Let us handle the complexities so you can focus on growing your business